

CCS Briefs

November, 2004

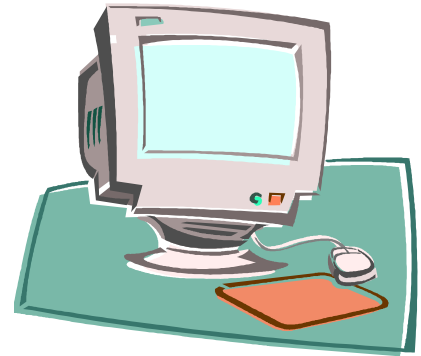
Judicial Information Systems (888)339-1547

December 2004 Release

The December 2004 release is scheduled to be sent out the week of December 6th. Attached is the release documentation, detailing the changes that have been made in this release.

Included in the release are:

- Caseload Parts 1 & 2 revisions
- Prison Collections
- Caseload Part 4



Following are highlights of the release, please distribute this and the attached documentation to all users. Due to limited content, JIS will not be holding user meetings for this release.

Caseload Part 1 & 2 Revisions

The current version of the Caseload Dispositions Quick Reference booklet is available on line at <http://courts.mi.gov/jis>. Click on Court Systems, CCS, then Quick Reference Guide for JIS Circuit Courts.

Uploading Caseload to CRS

With caseload part 4 rapidly approaching, the need to upload your caseload file to SCAO's CRS website is becoming more of an issue. Caseload part 4 is reported by Judge and there are many additional fields that will have to be reported to SCAO making uploading the file beneficial to you.

JIS has created a presentation that is available on our website www.courts.mi.gov/jis with step by step instructions on the upload process. Please call the helpdesk with any questions that you have.

Automatic Daily CHR

As the last few courts are connected to the LGNET, we are completing our implementation of the automatic daily CHR process. It consists of us mailing you the CHR documentation and training via the telephone with Arlena Craven. Training takes about five minutes. She will contact you once the LGNET connection is up and running.

Individual Highlights:

December 2004 Release
Caseload Part 1 & 2
Changes
Caseload Part 4
Uploading Caseload to CRS
Prison Collections
Electronic Abstracts & CHR
Forms on Website
Jury System



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Forms on SCAO Website

Having trouble finding a form? The SCAO approved forms are easily located at <http://www.courts.michigan.gov/> and can be downloaded for use. Simply click on *Court Forms* on the right side of the screen.

What is a trial?

We have had several calls that have indicated, “My judge is not getting credit for trials on the caseload report.” Obviously, this is a huge matter. In every case we looked into, the dispositions that were being entered in the result field on the court events were not trial type codes from Code Table 4 – Results. The most common scenario was a court event of NJW or NJH with a result of DVG. DVG is not a trial type result code. Therefore, the case was counted under Divorces Granted, Section D, Line 2 on the caseload report. It did, however, count the half days of trial on the trial activity report. If a trial was in fact held, use the correct event code with the appropriate result code of JTP or JTD. If problems continue to exist, please contact us for further instruction.

Probate and District Users can use the JIS Jury System

If the probate court or district court in your county have access to the AS400, then they have the ability to have access to their jurors on the JIS Jury System. This will allow probate and district users to select their panels when needed, send out their own summons and complete the voucher process, either to pay their own jurors or have the data entered and ready for processing when needed.

If you have further questions or would like more information on this, please contact the Circuit team.

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